

JOHN M. HARLAN HIGH SCHOOL

FINE ARTS TRIP CHAPERONES

Chaperones are initially assigned groups of students other than their own to help promote a community atmosphere and eliminate favoritism and preferential treatment. This does not mean that you are limited to the amount of contact you have with your child and can spend as much time with them that you can tolerate.

Chaperone Responsibilities

- 1.) To monitor assigned students and verify location and safety through the prescribed check in process.
- 2.) To report any activity that violates the Harlan High School Rules and Policies or any actions that are contrary to those outlined in the trip packet.
- 3.) Any student that breaks, violates, manipulates or bends any of the outlined rules and expectations governing the trip expectations need to be turned over to the Director of Bands.
- 4.) At NO POINT AND TIME: Should any student be rude or disrespectful either verbally or physically.

Your first room check with your group will be at the resort when you do a walkthrough of the students' rooms after we check into the hotel. The second time you will check on them in person will be at lights out to make sure everyone is secure and safe. Virtual check-ins can be text via standard SMS or WhatsApp. We recommend WhatsApp for ease across devices.

Meal Ticket Gift Cards and Universal Park Tickets will be distributed by Chaperones

Friday (14th) check-in times: Flight and EPCOT

2:45 AM – text message – non picture

2:50 AM – Report non – communicators ASAP

3:00 AM – CALL – student phone and parents – directors will also help

Non time-based check ins – In person

1. Confirm all students are at the airport
2. Confirm all students get in line for the security check
3. Confirm all students get to the other side of security check
4. Confirm all students get on plane
5. Confirm all students depart the plane and group to walk to baggage claim
6. Confirm all students prior to entering Epcot
7. Confirm all students enter Epcot
 - a. Report any ticket problems

3:00 PM Virtual Check In

6:00 PM Virtual Check In

8:00 PM Virtual Check In

9:00 PM In Person Check In Outside the Ticketing Area then proceed to the Disney Transportation Center

Get onto bus to head to All Star Movie Resort

TBD In Room

TBD Lights Out

SATURDAY (15th) check-in times: Magic Kingdom and Parade:

7:30 AM – In Person – Wakeup check – Distribute Daily Meal Card

8:30 AM – In Person – Out of Room Check

9:00 AM – In Person - Enter the Park

Band Only:

11:10 AM – In Person - FRONTIERLAND PARADE GATE:
located to the left of “Splash Mountain”.

12:45 PM – Step off for Parade

2:00 PM – Band re-enters Magic Kingdom

6:00 PM – Virtual Check In

9:00 PM – In Person Check In Outside the Ticketing Area then proceed to the Disney Transportation Center

Get onto bus to head to All Star Movie Resort

TBD In Room

TBD Lights Out

SUNDAY (16th) check-in times: Universal Day:

7:00 AM – In Person – Wakeup check – Distribute Daily Meal Card / Universal Ticket

8:00 AM – Board coaches

9:00 AM – Arrive at and Enter Universal Studios

11:00 AM – Virtual Check In

3:00 PM – In Person Check In

6:00 PM – Virtual Check In

8:30 PM – Board Coaches to Return to Disney Resort

TBD In Room

TBD Lights Out

MONDAY (17th) check-in times: Hollywood Studios:

7:30 AM – In Person – Wakeup check – Distribute Daily Meal Card

8:30 AM – In Person – Out of Room Check

9:00 AM – In Person - Enter the Park

12:00 PM – Virtual Check In

3:00 PM – Virtual Check In

6:00 PM – In Person

9:00 PM - In Person Check In Outside the Ticketing Area then proceed to the Disney Transportation Center

Get onto bus to head to All Star Movie Resort

TBD In Room

TBD Lights Out

TUESDAY (18th) check-in times: Coming Soon