

# Mandatory Trip Meeting AGENDA

## Harlan Fine Arts 2022 Trip

January 11, 2022 7:30 PM

Harlan Auditorium

No.	Item	Estimated Time
<b>1</b>	<b>Greeting - Dr. Tucker</b>	<b>XX Minutes</b>
	<b>1.1 Explanation of Website</b>	
<b>2</b>	<b>Expectations Behavior -Dr. Tucker</b>	<b>XX Minutes</b>
	2.1 Student Code of Conduct NISD / Harlan High School	
	2.2 Crossing Room Lines - "Never a reason"	
	2.3 Rule of 4	
	2.3.1 4 students - 3 students 1 adult - 2+2 etc.	
	2.3.2 Safety	
	2.4 Consequences - Conference with Director and Administrator, Isolation with Facult	
	2.5.1 - Conference with Director and or Administrator - including call home	
	2.5.2 - Isolation with from group with dedicated time with Director - including call home	
	2.5.1 - Sent home at parents expense	
	3. Public Behavior	
	3.1 Que Editquie	
	3.2 PDA	
	4. FILL OUT FORM ELECTRONICALLY	
<b>3</b>	<b>Cell Phones - Dr. Tucker</b>	<b>XX Minutes</b>
	3.1 Many of the activities in the park will require cell phone usage	
	3.2 Including Virtual Check Ins	
	3.3 Students should have charging capabilities at all times: external battery and wall charger	
	3.4 NO EXCUSES for missing mandatory checkins	
<b>4</b>	<b>Chaperones - Dr. Tucker - presented to everyone and brief meeting afterwards</b>	<b>XX Minutes</b>
	4.1 Everyone -	
	4.1.Whatsapp group of chaperones	
	4. 2 8 students to 1 adult ratio - please 7 faculty and 1 administrator	
	4. 3 Checkins - Two Types	
	4. 3. 1 Virtual - picture text, that will show a group of four Harlan People	
	4. 3.2 In Person	
	4. 4 Airplane and Airport	
	4.4.1 Assigned to spread out - it is very difficult to keep groups of 9 together to get through security	
	4.4.2 Before Security, After Security, On Plane, Departed Plane	
	4. 5 Distribute Meal Cards and Park Tickets	
	4.6 Secure Rooms at Night	
	4.7 Night Supervision Rotation	
	4.8 At the conclusion of this meeting - group and collect all cell phone numbers with students and parents if desired.	
<b>5</b>	<b>X</b>	<b>X Minutes</b>
	5.1 X	
	5.2 X	
	5.3 X	
	5.4 X	